

Haryana State Board of Technical Education, Panchkula

Notification No: 09/Acd./HSBTE

Dated: 15.06.2026

HSBTE ACADEMIC CALENDAR SESSION 2026-27

ODD SEMESTERS (1st, 3rd & 5th) and 2nd YEAR DIPLOMA IN PHARMACY

S. No.	Name of Activity	Schedule Dates and Months
1.	Preparation and Uploading of Lesson Plans (Teacher-wise) on the Institute website	Up to 27.07.2026 (Tentative)
2.	Orientation Program for the 1 st semester students	30.07.2026 to 20.08.2026 (Tentative)
3.	Starting of Classes/Academic Session (for 1 st , 3 rd & 5 th semesters), and 2nd year Diploma in Pharmacy	w.e.f. 30.07.2026
4.	Readmissions	Within 15 days from the start of the session
5.	Teaching period	From 30.07.2026 to 23.11.2026
6.	Review of teaching by the Principal with HOD's, Faculty members and students	Third Monday of every month (September, October, and November)
7.	Class Tests / Quiz (Practical/Theory)	Third Wednesday of every month (September, October, and November)
8.	Assignments	Three (One in every month)
9.	Conduct of 1st Sessional Test	From 14.09.2026 to 18.09.2026
10.	Display/Intimation of 1st Sessional Test marks and identification of weak students for extra classes	By 24.09.2026
11.	Submission of the Concrete Plan/Time Table by the Concerned HoDs to the Principal for the conduct of remedial classes for weak students	25.09.2026
12.	1st Parent-Teacher Meeting	28.09.2026
13.	Mentor-Mentee Meeting	At least one every month

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14.	Checking of Lesson Plan compliance, coverage of Syllabus, Monitoring of Attendance & Teachers Diaries by HOD's & Principal(s)	On the 2nd and 4th Friday of every month of the semester
15.	Notification by the Polytechnics to the concerned students having less than 80% attendance	Last working day of every month
16.	Communication to Parents/Guardians of students regarding attendance record and Sessionals	1 st working day of every month
17.	Extension/Expert Lectures	Minimum two lectures per month per branch (preferably beyond the Syllabus)
18.	Webinar on Technical topics/quiz contest/Technical seminars/group discussion/debate/declamation, etc.	At least one activity per month on the last Friday of every month
19.	Conduct of 2nd Sessional Test	From 12.10.2026 to 16.10.2026
20.	Display/Intimation of 2nd Sessional Test marks and identification of weak students for extra classes	By 22.10.2026
21.	Submission of the Concrete Plan/Time Table by the concerned HoDs to the Principal for the conduct of remedial classes for weak students	23.10.2026
22.	2nd Parent-Teacher Meeting	27.10.2026
23.	Conduct of 3rd Sessional Test	From 16.11.2026 to 20.11.2026
24.	Display/Intimation of 3rd Sessional Test marks	By 23.11.2026
25.	3rd Parent-Teacher Meeting	23.11.2026
26.	Academic evaluation-analysis of Sessionals, practical work, labs & teachers' diary by the Principal/HOD & further remedial action as per evaluation	23.11.2026
27.	Uploading of Internal Marks	Up to 23.11.2026

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28.	External Practical exams	25.11.2026 to 01.12.2026
29.	Uploading of Practical awards on the HSBTE Exam Portal - ONLINE	Up to 05.12.2026
30.	Final Theory Examinations (Except Pharmacy)	10.12.2026 (Tentative)
31.	Start of next Session	From 11.01.2027 (Tentative)

- 1. The students who are already on Industrial Training, their attendance on training in industry will be counted towards the total attendance.**
2. If the proposed date of a certain activity happens to be a holiday, the next working date shall be taken as the date of the activity.
- 3. The classes shall be conducted in the Institute in Physical Mode only.**
4. Throughout the semester, every Principal/HoD shall ensure that their faculty (Regular as well as Guest faculty) will foster continuous connectivity with their respective students for effective teaching and learning.
5. Mentor for admitted students:
 - Each faculty deputed as a mentor for 15-20 students at the time of their admission shall be in continuous association with the students for their proper guidance in academics, training, placement, etc.
6. If the monthly attendance of the student(s) is below the prescribed attendance criterion, i.e. **80%** for Diploma courses, and **75%** for Diploma in Pharmacy (as prescribed by PCI for Diploma in Pharmacy course), then communicate the monthly attendance status to students and parents.
- 7. Surprise inspections of the Institutes will be conducted by the HSBTE to ensure the proper engagement of classes.**
8. Medical leave as per Medical Performa only.
9. The Institute must ensure that a proper record of all activities is maintained so that the same can be verified by the Board.
10. Diploma in Pharmacy classes will continue as normal during the odd semester Diploma HSBTE exams.
11. Emphasis to be given on the following activities for the overall development of students:
 - Improving communication skills, soft skills, presentation skills, motivating lectures, time management, etc.

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- Organizing entrepreneurship development program, energy & water conservation programs, disaster & environment management program, alumni meetings, career counselling, improving pedagogy/teaching learning process, etc.
- Extra classes for SC/ST, weaker students may be conducted on weekends to reduce dropout rate and to improve the Diploma course pass percentage.
- Women's Grievance Redressal and Counselling Cell.

12. Additional activities for Polytechnics:

- Aadhar Card enrolment for all students and faculty.
- To facilitate the students in getting their passports issued.
- Learners' Driving License for students.
- Implementation of Tobacco Free Educational Institute (ToEFI) guidelines and other such mandatory provisions and advisories issued by MOH&FW from time to time.
- Entrepreneurship Clubs and Initiatives for creating an ecosystem towards the Self-Reliant India Campaign, preparing Swavalambi Yuva, Aatam Nirbhar Yuva, thereby making Aatam Nirbhar Haryana.

Dated: 11.06.2026

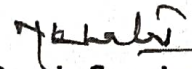
**Dr Rajesh Goel, Secretary
Haryana State Board of Technical Education,
Panchkula**

Endst. No: 132-138/Acd./HSBTE

Dated: 15.06.2026

A copy of the above is forwarded to the following for kind information and further necessary action, please:

1. PS to DGTE for kind information of the W/DGTE, please.
2. Principals of all the Govt./Aided/Self Financing Polytechnics.
3. Joint Director (Acd.), DTE Office, Panchkula.
4. Joint Director (HSTES), DTE Office, Panchkula.
5. Controller of Finance & Admin, HSBTE.
6. Controller of Exam, HSBTE.
7. DS (T&P), HSBTE.


Deputy Secretary 15/6/2026
**for Secretary, Haryana State Board of
Technical Education, Panchkula**